

WAVERLEY BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE CO-PORTFOLIO HOLDER FOR HOUSING DECISIONS
- 29 FEBRUARY 2024

(To be read in conjunction with the Agenda for the Meeting)

Present

Cllr Paul Rivers

Apologies

Cllr Nick Palmer

1 MINUTES (Agenda item 1)

Co-Portfolio Holder for Housing (Operations and Services), Cllr Paul Rivers, approved the minutes of the meeting held on the 19 October 2023.

2 DECLARATIONS OF INTERESTS (Agenda item 2)

There were no declarations of interest made.

3 QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 3)

There were no questions from members of the public.

4 QUESTIONS FROM MEMBERS OF THE COUNCIL (Agenda item 4)

There were no questions from members of the council.

5 HRA PLANNED WORKS: KITCHEN AND BATHROOM CONTRACT EXTENSION
(Agenda item 5)

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

RESOLVED to,

Recommendation

1. An extension to the current PILON contract by two years (terms and conditions to remain the same) for planned kitchen and bathroom replacement works.

Reason(s) for Recommendation:

1. Waverley have a duty to ensure that all their homes have reasonably modern facilities and meet the Decent Homes standard.
2. PILON currently supplies planned kitchen and bathroom replacement services to Waverley via a measured term contract, which was signed in June 2022, and procured on a '2+2' year term.
3. Waverley have developed a good working relationship with the incumbent contractor, PILON. The quality of the product delivered on-site over the last 18 months has been consistent. PILON are providing a good service and value for money.
4. The Planned Works Team recommend extending this current arrangement for two years until March 2026. This option provides Waverley with time to procure replacement contracts as well as releasing resources to complete other current high-priority procurement workloads.

6 **HRA PLANNED WORKS: EXTERNAL DECORATIONS AND ROOFLINE WORKS CONTRACT EXTENSION** (Agenda item 6)

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

RESOLVED to,

Recommendation

1. an extension to the current Ian Williams (Planned) contract by one year (terms and conditions to remain the same) for planned external redecoration and roofline replacement works.

Reason(s) for Recommendation:

1. Waverley have a duty to ensure that the condition of the external fabric of council homes are maintained to a reasonable standard, to ensure that the components maintain performance and are not subject to premature failure.
2. Cyclical maintenance, including external redecorations and roofline replacement works; are typically included in our annual budgets and asset management strategy.

3. Ian Williams Limited (Planned) currently supply external redecoration and roofline replacement services to Waverley via a measured term contract, which commenced in April 2019, and was procured on a '5+1+1+1+1+1' year term.
4. Waverley have developed a good working relationship with the incumbent contractor, Ian Williams (Planned). The quality of the product delivered on-site has been consistent and reasonable over the last few years. Ian Williams (Planned) are providing a good service and value for money.
5. The Planed Works Team recommend extending this current arrangement for an additional year, until March 2025. This option provides Waverley with the time to procure replacement contracts as well as releasing resources to complete other high-priority procurement workloads.

The meeting commenced at 11.45 am and concluded at 12.00 pm

Chairman